

**Delaware Cyber Security Advisory Council****02/27/2019 09:00 AM**

Public Service Commission 1st Floor Conference Room, 861 Silver Lake Blvd, Dover, DE 19904

Meeting Minutes**Printed : 1/2/2020 12:02 PM EST****Delaware Cyber Security Advisory Council (CSAC) Mission Statement**

The Delaware Cyber Security Advisory Council (CSAC) is a statewide, cross-sector, multi-disciplinary group focused on mitigating the impact of cyber disruptions in the state and maintaining critical services for our citizens.

The CSAC will focus on cyber threats to prevent, respond, and promote resiliency across all sectors in Delaware to facilitate:

- Cross-industry collaboration and cooperation
- Effective communication and dialogue, and
- Coordination of training, resources, and awareness

Location: Public Service Commission 1st Floor Conference Room,
861 Silver Lake Blvd, Dover, DE 19904

Type of Meeting: CSAC Meeting

Meeting Facilitator: CIO James Collins

Attendees**Voting Members in Attendance**

Solomon Adote, CSO, State of Delaware
Nii Attoh-Okine, Director, Cyber Security Initiative, University of Delaware
Jason Christman, Colonel, Delaware National Guard
James Collins, CIO, State of Delaware
Robert Coupe
William Crotty, Designee in Attendance for Daniel Meadows
Richard Gowen, Network Security Principal Engineer, Verizon
Michael Hojnicky, Chief of Technology and Administrative Services, NCC
Michael Maksymow, Board Member
Daniel Meadows, Major, Delaware State Police
Marwan Rasamny, Department Chair, Delaware State University
Georgia Simpson, Director of Information Technology, Middlesex Water Company
Christian Wright, Director, Consumer Protection of the Department of Justice

Also Present

Sandra Alexander - DTI
Roy Hilfety - DNG

Lisa Morris - DAG
Darryl Santg - NCCPD
Rick Truitt - DTI

I. Welcome and Introductions

The meeting commenced at 9:02 AM. J. Collins welcomed committee members and directed attendees to introduce themselves.

Members were thanked for accepting the Governor's invitation to serve on the council.

II. Review and Approval of Last Meeting Minutes

The committee reviewed the minutes from the previous meeting held on January 31, 2018. Committee members had one revision.

The committee reviewed the minutes from the previous Executive Session held on January 31, 2018. Committee members noted the same revision to the Executive Session meeting minutes.

Motion made by: Michael Maksymow

Motion seconded by: Daniel Meadows

Voting:

Unanimously Approved

III. Overview of new governance structure and Public Meeting Requirements

- a. L. Morris DAG serving as A. Cohen's proxy presented information on the Freedom of Information Act (FOIA) and Open Meeting Law.
- b. Legislative Declaration states that all public business must be conducted in an "open and public manner". In an effort to create transparency and hold the government accountable to its citizens.
- c. Members were given brief overview of FOIA's Open Meeting Requirements and Legislative Declaration more information can be found by logging onto <https://delaware.gov>.
- d. Quorum may be achieved by utilization of videoconference pursuant to FOIA, but may not be used when a verbatim transcript of the meeting is required by law.
 - Members must be at a public location where the public may also attend.
 - At least one of the locations must be in the State of Delaware.
 - Public notice must be given that video will be use and must least each location.
 - Participants/attendees must be able to clearly hear, observe and participate.
- e. The presentation touched on voting requirements and details regarding meeting minutes.
- f. Details for calling an Executive Session was reviewed.

IV. Chairperson Update

A. Previous Council Accomplishments

- a. J. Collins gave a brief history of DCSAC explaining that the Delaware Information Security Advisory Council (DE-ISAC) was originally made up of a small group of individuals' law enforcement and Safety and Homeland Security. In 2015 the Department of Technology and Information (DTI) saw a need for cyber resilience in the State of Delaware and began networking with both the public and private sector.
- b. In July 2015 the need for this type of organization was recognized and affirmed.

- c. On October 28, 2015 the Governor signed Executive Order #55 which established the Delaware Cyber Security Advisory Council (DCSAC).
- d. DCSAC officially began meeting on March 2016.
- e. Council Advisory Committee through sharing cyber trends in each sector cyber security was improved.
- f. Members engaged in a conversation about subcommittee's pros and cons and the challenges faced.

V. Cyber Trends

- a. S. Adote invited members to start a conversation around the room relating to cyber trends. Foreign threats have increased. There are more spear phishing attacks. Specific individuals are being targeted with the intent to further impact the user.
- b. J. Collins gave an example of a spear phishing phone call intended to redirect a large sum money. The attacker targeted specific employees at a particular organization.
- c. Presently the University of Delaware is experiencing similar issues with their diverse student body. Students are freely giving up personal and confidential information to individuals that have not been validated. The University is currently tracking all incidents.
- d. Council members agreed that early recognition and reporting is essential in preparing a defense to this type of attack. At this time, one of the biggest challenges is limited resources. Resources needed to education and better prepare our employees and all Delawareans for cyber-attacks.

VI. New Business

A. Proposed Meeting Dates

B. Strategic Planning Activity for Revised Council Objectives Proposed Date

J. Collins proposed a listing tour with the Secretary of Labor, K12, Higher Ed, and non-profit programs. We want a catalog of what is happening in the state. It is important for us to have an overall approach while working with the Governor's office to become more organized on the supply side.

Concerns related to denial of service on the 911 system, election security and the importance of chain of custody.

C. Electronic meeting document portal

C. Martin-Wus gave an overview of eBoards. Moving forward the council will become more electronic.

VII. Public Comment

J. Collins opened the floor for comments. There were no public comments.

VIII. Old Business

A. Delaware Fusion Center (Executive Session pursuant to 29 Del. C. § 10002(l)(17)(a)(7))

Executive Session pursuant to 29 Del. C. § 10002(l)(17)(a)(7) to discuss Information technology infrastructure details and vulnerability reports that, if disclosed, could jeopardize the security or integrity of an information and technology system owned, operated or maintained by the State.

Motion made by: Robert Coupe
Motion seconded by: Daniel Meadows
Voting:
Unanimously Approved

IX. Adjourn

J. Collins thanked all attendees for their presence and participation in the meeting. The meeting adjourned at 11:13 a.m.

Motion made by: Robert Coupe
Motion seconded by: Jason Christman
Voting:
Unanimously Approved

-

-